

CLIA Corner

State Hygienic Laboratory at The University of Iowa



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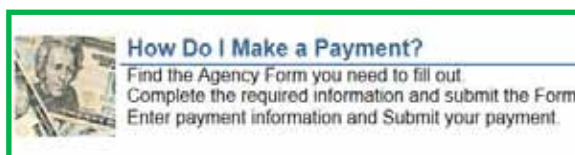
- **Pay.gov**—New payment option for laboratories to pay CLIA user fees

Pay.gov

Laboratories may now pay for their CLIA fees online with a credit card. The link to use is: <https://www.pay.gov/paygov/>.

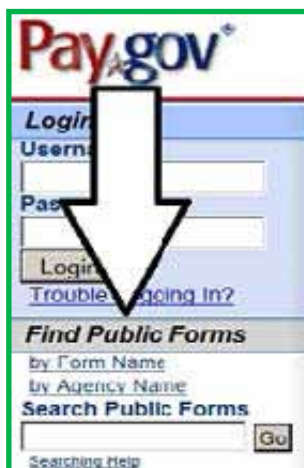


The website offers a lot of information. Once logged onto the site, there is an option of registering with the site or just paying the CLIA fees without registering.



There are two ways to access the payment form:

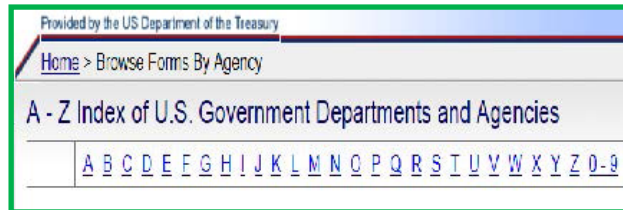
I. The first way to access the payment form is by locating on the left side of the webpage the 'search' and using this as a short cut to finding the form:



Type in: CLIA and click go.

II. The second way to access the payment form:

1. To find CLIA, first click on the agency list link:
2. Now choose 'H'



3. Choose Health and Human Services Department:



4. Choose Department of Health and Human Services:



Both pathways lead to the link to pay CLIA Laboratory User Fees:



When the user clicks on 'CLIA Laboratory User Fees' the form to be completed for the payment of the laboratory's CLIA fees will appear:

A screenshot of the 'CLIA Laboratory User Fees' form from the Centers for Medicare and Medicaid Services (CMS). The form is titled 'CLIA Laboratory User Fees' and includes a 'Required Fields' section. The fields are: CLIA Laboratory Name, CLIA ID Number, Facility Address, Facility Address 2, City, State (dropdown menu), Zip Code, Payment Date (pre-filled with 12/05/2013), and Payment Amount. There are 'Continue' and 'PDF Preview' buttons at the bottom.

The laboratory must enter the laboratory name, CLIA number, address, and payment amount. Payment for any amount under \$49,999.99 may be made. After the form is completed, click 'continue' and the laboratory is prompted to enter its credit card or bank account information.

Pay.gov caveats:

- a. Payments to more than one CLIA number at a time are not allowed.
- b. There is no place for a comment or note.
- c. No documentation can be attached (such as the fee coupon or a request for address change).
- d. Payment for one fee using two credits cards at the same time is not permitted. Multiple single transactions for the same fee are allowed. Each transition has to be performed separately.
- e. Pay.gov does not accept PayPal™.

Please contact nancy-grove@uiowa.edu or kristine-rotzoll@uiowa.edu with your questions, comments and suggestions.